

RESUME

Mehak

Contact No. 81468-58300

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OBJECTIVE :-

To Contribute to a dynamic and challenging environment , while building a diverse knowledge and experience .

QUALIFICATION :-

Sr. No.	Class/Course	Board/University	Passing Year	Marks	Percentage
1	10 th	PSEB MOHALI	2012	950/1300	73 %
2	12 th	PSEB MOHALI	2014	353/450	78.44%
3	ITI	NCVT	2016	318/400	79.5%
4	B.A	Punjabi Uni. Patiala	2017	1405/2400	58.54%
5	B.lib	Punjabi Uni. Patiala	2021	CGPA	6.75
6	M.lib	Punjabi Uni. Patiala	2023	CGPA	7.62

EXPERIENCE -:

- One Year Computer Operator.
- 1 Year Experience at Posh International School, Bhikhi.
- Doing Work in Merry International Public School, Matti (from 1 April 2022 to till now).

INTEREST & HOBBIES -:

- Reading Newspaper and Read Books.

OTHER SKILLS

- Basic Knowledge in computer Application MS Office (Ms .Word, Ms. Excel)
- Known English Typing and Punjabi Typing.
- Internet.

STRENGTHS:-

- Positive Attitude.
- Hard Working.
- Self-Motivated.
- Good Communication Skills.

PERSONAL PROFILE

Father 's Name : Jujhar Singh
Mother 's Name : Raju Rani
Date of Birth : 07.03-1998
Address : V.P.O Bhaini Bagha , Tehsil & Distt. Mansa , Punjab.
(151508)
Nationality : Indian
Marital Status : Married
Gender : Female
Language Known : English, Punjabi & Hindi

DECLARATION :-

I hereby declare that the information furnished by me is true and correct to the best of my Knowledge and belief.

Place

Date

Signature